



FEDERAL REPUBLIC OF NIGERIA

THE FEDERAL MINISTRY OF ENVIRONMENT

CALL FOR EXPRESSION OF INTEREST FOR THE MANUFACTURE AND SUPPLY OF LPG COOKSTOVES IN ABUJA, NIGERIA

1. Introduction

The Nigerian Energy Support Programme (NESP) is a technical assistance programme co-funded by the European Union (EU) and the German Federal Ministry for Economic Cooperation and Development (BMZ) and implemented by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) in collaboration with the Federal Ministry of Power (FMP) and the Federal Ministry of Environment (FMEnv). NESP currently has an LPG clean cookstoves intervention under the Modern Energy Products (MEP) subcomponent. FMEnv is fully in charge of the expression of interest procedure.

The intervention seeks to further support the development of a market for LPG clean cooking in Nigeria. The overall objective is ensuring that the conditions for the access to LPG clean cooking solutions of households and institutions in Nigeria have been improved; by supporting the deployment of up to 5,000 LPG based cookstoves to households, 600 LPG based cookstoves to Small Medium Enterprises (SMEs) and reducing emission of about three thousand (3,000) tons of CO₂.

This deployment/distribution of cookstove is the main crux of the proposed Expression of Interest and tender process that will be initiated and managed by the Federal Ministry of Environment (FMEnv).

The FMEnv, hereby invites expressions of interest (Eoi) from competent LPG cookstove vendors to undertake the following activities as detailed below.

2. Scope of Services

1. Supply of quality LPG clean cookstoves (filled/full LPG Cylinders with burners, and other associated accessories), and deployment up to 2,800 cookstoves by each selected LPG Company (2500 LPG cookstoves for households and 300 LPG

cookstoves for institutions), leading to a total of 5,000 households and 600 SME institutions in targeted locations in Federal Capital Territory, Abuja through a tender process. It is expected that two companies will be selected, and each company should distribute up to 2,800 LPG cookstoves.

2. Technical support in the form of after-sales services (e.g., servicing of faulty cookstoves, provision of refilled cylinders, and replacement of any faulty accessories) to beneficiaries (end users) of the LPG clean cookstoves.
3. Any other related activities to facilitate the realization of the project.

3. Submission Instructions for EoI Documents

1. The questionnaire is to be fully and comprehensively completed in all respects (Visit <https://climatechange.gov.ng/> -- to download the questionnaire). Any unfilled fields in the form will result in a zero mark during the bid evaluation exercise, even if information to answer the question is available in a separate section or attachment.
2. All documents must be submitted in English Language.
3. Provide supporting documents requested for in the questionnaire and clarify answers or provide more details wherever required.
4. In addition to the information requested in Part A of the questionnaire, interested firms must provide an updated copy of their company profile with a work catalogue demonstrating their experience in similar assignments along with the names of at least three (3) referees with contact information (physical address, e-mail address and telephone).
5. The completed document shall be signed off, and initialed by the Director/Partner of the organization and rubber-stamped on each page and signed on the last page in the space provided.

4. Deadline and Address for Submission

1. Candidates shall submit their application within 7 days from the date of publication of the Request for Expression of Interest.
2. Candidates shall submit two copies:
 - A soft copy of the application including all the supporting documents in a zip folder must be sent to the email address (nigeriancleancookstove@gmail.com). The applicant shall mention "RFEOI LPG" in the subject line.
 - The hard copy of the application including all the supporting documents must be submitted to the NESP office. The address is **No. 2, Dr. Clement Isong Street, Asokoro District, Abuja/ Nigeria.**
3. Any application received later than the mentioned date will not be considered.

5. Important Note

1. The purpose of this document is to assist the NESP in the identification and evaluation of potential bidders who may subsequently be invited to tender or submit proposal for the above-mentioned works.
2. NESP will examine the documents to determine completeness, general orderliness, and sufficiency of response. Failure to complete any part of this questionnaire and/or to provide written answers to any further questions or requested additional information for clarification will result in the applicant's elimination from further consideration.
3. By responding to this questionnaire, you accept that all answers provided are legally binding and, should the need arise, the collaboration and/or cooperation will be terminated. NESP reserves the right without further recourse to verify at its own cost the accuracy of any answers provided herein.
4. Any information given and later found to be incorrect shall lead to disqualification of the Applicant.
5. Information given by the Applicant shall be **treated in strict confidence**.
6. This EOI does not amount to any contractual obligation on the part of FMEnv, and FMEnv is not obliged to invite tenders/quotations from any or all who express interest by responding to this EOI process.
7. Only a limited number of firms will be invited to tender, and the submission of an expression of interest should not be taken as a guarantee of inclusion on the shortlist. Only successful applicants will be invited to submit proposals.
8. If insufficient space has been provided on the questionnaire for the answers, please provide the answers as supplementary on separate sheets.
9. The original EoI document shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except as necessary to correct errors made by the Applicant. Any such corrections must be initialed by the person(s) who sign(s) the document.
10. Applicants will meet all costs associated with the preparation and submission of their applications.
11. Canvassing will lead to automatic disqualification of the applicant.

12. Late submission will not be acceptable. Any application(s) received after the date of closure will be considered as late and disqualified.
13. Submission is as per instruction given in the Request for Expression of Interest.
14. All documents for submission must be submitted with Covering/Forwarding letter under the Company/Firm's Letterhead Paper bearing amongst others, the Registration Number (RC) as issued by Corporate Affairs Commission (CAC). Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.
15. The Applicant must commit to statements and declarations via an affidavit.

6. Mandatory Eligibility Requirements

1. Evidence of Incorporation with the Corporate Affairs Commission of Nigeria (CAC), including Certificate of Incorporation, Memorandum and Articles of Association, Forms CAC2 and CAC7 (or CAC 1.1).
2. Evidence of current Pension Compliance Certificate valid till 31st December 2022.
3. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2022.
4. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December 2022.
5. Evidence of registration as contractor with the Bureau of Public Procurement (BPP).
6. Provision of test certificate of the proposed LPG cookstove technology to be distributed under the scheme from a recognized test centre. In addition, either a; Standards Organisation of Nigeria Conformity Assessment Programme (SONCAP) for imported stoves/products or a Mandatory Conformity Assessment Programme (MANCAP) for locally manufactured stoves/products, is needed as required by SON.
7. The Applicant(s) that can also include joint ventures or partnerships shall have a minimum experience of 2500 sets (manufacture or supply and delivery) of LPG clean cookstoves in the past 5 years
8. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years (2016-2021) including Letters of Award, Valuation Certificates, Job Completion Certificates, and Photographs of projects.

9. Company's Audited Accounts for three (3) years (2019, 2020, and 2021).
10. Trade References (Provide contact details for 3 referees for previous/current work that is similar or the same to this project.)
11. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating a willingness to provide credit facility for the execution of the project when needed
12. Evidence of Company's Tax Clearance Certificate for the last 3 years (2019, 2020, and 2021) valid till 31st December 2022.
13. An Affidavit disclosing whether any officer of the relevant committees of the Nigerian Energy Support Programme (NESP), Abuja is a former or present Director, shareholder or has any pecuniary interest in the bid.
14. Company's profile with Curriculum Vitae of key staff (which must include staff with a minimum of five years technical, financial and business development qualifications and/or experience) to be deployed for the project.
15. Provide evidence of tested end-user payment solutions. In the absence of this evidence, the bidder will need to submit with its proposal (verifiable proof) that end-users can pay upfront for the proposed cookstove technology.
16. Provide proposal on after sales services strategy to end users of the deployed cookstove (After Sales Service duration – 1 year).

Signed:

Federal Ministry of Environment

¹ The CV must be in the European Format (click [here](#) to download it) and have a maximum of 2 pages. Any CV that does not meet these requirements will be automatically rejected.